

## Section 1 - Main Information

All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.

Date of initial submission: <b>12/01/2016</b>	Date of last modification: <u>  </u> / <u>  </u> / <u>  </u>	Date of final version: <u>  </u> / <u>  </u> / <u>  </u>	
Event Title & Sub-Title	<b>3 rd FAI WOMEN'S WORLD HOT AIR BALLOON CHAMPIONSHIP 2018</b>		
Event Location (country, region, city)	<b>Poland, Lubelskie Voivodeship, NALECZOW (NAŁĘCZÓW)</b>		
Event Dates (dd.mm to dd.mm.yyyy)	<b>05.08 to 11.08.2018</b>		
FAI / CIA Sub-class	<b>X AX – Hot Air Balloons</b> BX – Hot Air Airship	AA – Gas Balloons AA – WLD - Gordon Bennett	BA – Gas Airships AM – Rozier Balloons
FAI Type of Event	<b>X FAI World Championship</b> FAI Continental/Regional Championship CIA Category One International Event	CIA Sporting Event Other:	
FAI / CIA Category	General	<b>X Women</b>	Junior
Registration Starts (date & time)	<b>05.08.2018</b>	General Briefing (date & time)	<b>06.08.2018 17:00</b>
1 <sup>st</sup> Competition Flight (date & time)	<b>07.08.2018 04:45</b>	Last Competition Flight (date & time)	<b>11.08.2018 04:45</b>
Extra Flight if needed (date & time)	-	Resting Period (if some, date & time)	<b>TBA</b>
Opening Ceremony (date & time)	<b>06.08.2018 TBA</b>	Closing Ceremony (date & time)	<b>11.08.2018 TBA</b>
Invitation Process Starts (date)	<b>01.12.2017</b>	Entry Closing Date (1 <sup>st</sup> round)	<b>15.04.2018</b>
Organising National Airport Control – NAC	<b>Aero Club of Poland</b>		
Organising NAC's CIA Delegate (name, email, phone)	Name: <b>Jerzy Czerniawski</b> Email: <a href="mailto:jczerniawski@poczta.fm">jczerniawski@poczta.fm</a> Phone: <b>+48 602 341397</b>		
Organising Body (Entity / Club / Company)	<b>Aeroklub Lubelski,</b> SPA Nałęczów, ML Skrzydłata Polska		
Main Contact / General Manager (name, email, phone)	<b>Adam Gruszecki, <a href="mailto:gruszecki.adam@wp.pl">gruszecki.adam@wp.pl</a>, +48 603 563064</b>		
Official Mailing Address (postal address, email, fax, phones)	Postal: <b>Aeroklub Lubelski, 21-030 Motycz, Radawiec Duży 272A, POLAND</b> Phone: <b>+48 603 563064</b> Email: <a href="mailto:gruszecki.adam@wp.pl">gruszecki.adam@wp.pl</a>		
Organiser's previous event organisation experience (list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)	<b>Main events:</b> <ul style="list-style-type: none"> <li>• From 2006 to 2015, ten times SPA Nałęczów Balloon Cup-Polish Cup</li> <li>• Five times National Championships (1995, 2007, 2013, 2014, 2015)</li> </ul>		
Event with Observers (The Organizer is invited to present two proposals for the Event to be held with or without Observers)	Yes	<b>X No</b>	Up to the Plenary to decide
GPS Loggers	Type of GPS Logger to be used: <b>FAI loggers</b> Details: <a href="http://www.balloonloggers.com">www.balloonloggers.com</a>		
Event Director (name, country, email, attach CV)	Name: <b>Eugenijus Komars</b> Country: <b>Lithuania</b> Email: <a href="mailto:auguisk@gmail.com">auguisk@gmail.com</a>		

	Phone: <b>+37061133760</b>		
Deputy Director <i>(name, country, email, attach CV)</i>	<b>TBA</b>		
Safety Officer <i>(name, country, email, attach CV)</i>	<b>TBA</b>		
PR Officer / Media Officer <i>(name, email)</i>	Name: <b>Grzegorz Łoza</b> Email: <b>gloza@uzdrowisko-naleczow.com</b> Phone: <b>+48 607 069 697</b>		
Main Common Launch Area <i>(CLP coordinates &amp; description)</i>			
Entry Fee for Competitors <i>(amount, currency and what is included)</i>	<b>Amount: 200 Currency: EUR – loggers only</b> <b>Amount: 700 Currency: EUR – observers and loggers</b>  What is included: <b>propane for all competition flights, 2 sets of competition map, morning coffee, 4 tickets for Opening Ceremony and Good Bay Party, pilots gift kit</b>		
Maximum number of entrants	<b>40 / + 1 gold medal holder of the last FAI Women's World Hot Air Balloon Championship/</b>		
Number of eligible NACs	<b>All NAC's</b>	Equal number of competitors / NAC	<b>2 per country</b>
Dates for Invitation process <i>(dd.mm.yyyy)</i>	Letter to NACs will be sent on		<b>01.12.2017</b>
	Deadline for NACs to send nominations		<b>31.12.2017</b>
	Individual Invitation to Competitors will be sent on		<b>01.01.2018</b>
	1st round deadline for Competitors application and entry fee		<b>15.03.2018</b>
	2nd round deadline for Competitors application and entry fee		<b>30.04.2018</b>
	Reserve List and/or Standby List will be used?		<b>No</b>
	Remarks:		
Additional Invitations Procedure	<b>As per Sporting Code, Section 1, § 5.6.2 if less than 41 participants in total, then extra invitations will be send to countries which delegated more than 2 pilots</b>		
Eligibility Conditions	<b>As per Sporting Code, Section 1, § 5.6.4</b>		
Registration Method and Details <i>(mail, fax, email, online)</i>	<b>Email, mail</b>		
Official Language	<b>English</b>	Protest Fee <i>(amount, currency)</i>	<b>100 euro</b>
Proposed Jury members <i>(at least 6 names for the Plenary at the year of the event)</i>	1. <b>TBA</b> 2. <b>TBA</b>	3. <b>TBA</b> 4. <b>TBA</b>	5. <b>TBA</b> 6. <b>TBA</b>

## Section 2 - Additional Information

The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.

Changes are allowed after the Sanction is granted only in order to improve the event.

Official Event Website	<b>TBA</b>
Event President <i>(name, email)</i>	<b>TBA</b>
FAI Authority shown on	<input checked="" type="checkbox"/> Rules   Logo <input checked="" type="checkbox"/> Program <input checked="" type="checkbox"/> Official documents   Other:
Courtesy Invitations sent	FAI President:      Yes   No   Date: CIA President:      Yes   No   Date:

	Remarks:	
Event Prizes Offered and Details	<b>Trophies, medals</b>	
Opening Ceremony <i>(Location &amp; Coordinates)</i>	<b>Airfield of Aeroklub Lubelski in Radawiec, Poland</b>	
Closing Ceremony / Prize-giving <i>(Location &amp; Coordinates)</i>	<b>TBA</b>	
CIA and FAI Protocol will be followed?	<b>X Yes</b> No Remarks:	The organisers will respect the FAI Environmental Code of Ethics? <b>X Yes</b> No Remarks:
Entry Fee Method of Payment and Details	Money order   Cheque   Cash   Credit card   Other: Details: <b>Bank Transfer</b>	
Country Admission Conditions <i>(Visa's required, etc.)</i>	<b>Standard European Community entry rules apply. Competitors must consult their home country rules and those for entering a EU country.</b>	
Preferred Place of Entry & Closest Major Cities <i>(Special custom clearance &amp; directions and distances to main cities)</i>	<b>By air via Warsaw (150 km) or Lublin (27 km) airports, by sea via Gdansk seaport (450 km), otherwise by roads.</b>	
Local language	<b>Polish</b>	
Location Description & Characteristics	General Description	<b>Naleczow situated in east of Poland, around 110 km from the borders with Belarus and Ukraine.</b> <a href="https://en.wikipedia.org/wiki/Naleczów">https://en.wikipedia.org/wiki/Naleczów</a>
	Geographic Position <i>(coordinates of competition map center)</i>	<b>Termy Pałacowe Hotel</b> UTM/UPS: 33U 607377/5744530
	Topography <i>(mountains, sea, lakes, rivers)</i>	<b>The competition area is flat, no mountains and lakes. The western part of the map is covered with scatered small forests.</b>
	Landing Areas <i>(open fields, wooded area, farming, crops, cattle)</i>	<b>Many good fields for landing.</b>
	Main villages around the flying area	<b>Some small villages in flying area. To the east of Naleczow (~20km) located Lublin, main city of this region.</b>
	Other Description	
Additional Common Launch Areas <i>(coordinates &amp; description)</i>	<b>TBA</b>	
Landowner Restrictions	<b>Standard landowner relation rules will apply.</b>	
Meteorological characteristics <i>(as expected for the period of the event)</i>	Weather conditions: <b>Good</b> Prevailing winds (speed / directions): <b>favorable, prevailing western direction, 2 – 4 m/s</b> Temperatures: <b>20-30°C</b> Sunrise & Sunset time for the first competition day: <b>03.51-19.15 UTC</b>	
Airspace Structure & Limitations	NOTAM Description	<b>A NOTAM will be issued according standard regulation.</b>
	Flight Limitations	<b>TBA</b>
	Number of PZs expected & Descriptions	<b>TBA</b>
	Competition Area Altitude Limitations	<b>Eastern part of flight area is max. up to 2500 ft, Western part – partly max. up to 5000 ft and partly 9000 ft.</b>
	Competition Area Dimensions <i>(based on CLP, in km – north/south &amp; east/west)</i>	north/south: <b>40 km</b> east/west: <b>50 km</b>
Competition Map Details	DATUM	<b>WGS84</b>
	Scale	<b>1/50000</b>
	Grid lines	<b>UTM</b>
	Paper Size	<b>TBA</b>

	Electronic Version Available	No <input checked="" type="checkbox"/> Yes – expected on date: <b>01.01.2018</b>
	Electronic Version File Format	<input checked="" type="checkbox"/> JPEG <input checked="" type="checkbox"/> PNG <input checked="" type="checkbox"/> Other: <b>ozf4</b>
	Remarks	
Driving Particularities <i>(Right hand, left hand, speed limitations, International Driver's License required, etc.)</i>	<b>Right side of the road, speed limit within settlements 50 km/h, speed limit on major roads 90km/h, low beam lights is compulsory during daytime, use of seatbelts compulsory for all passengers.</b>	
Road Network and Infrastructure	<b>Good</b>	
Venue Description, Coordinates & Characteristics	Competition Center <i>(coordinates &amp; description)</i>	<b>Termy Pałacowe Hotel</b>
	Briefing Facilities <i>(coordinates &amp; description – tent, hall, etc.)</i>	<b>Conference room in Termy Pałacowe Hotel</b>
	Media centre <i>(description)</i>	Termy Pałacowe Hotel
	Internet connection	<b>YES</b>
	Social activities	<b>Atrium Center</b>
	Other information	
Stewards <i>(name, country, email, attach CV)</i>	<b>N/A</b>	
Chief Scorer <i>(name, country, email, attach CV)</i>	<b>TBA</b>	
Chief Debriefeer <i>(name, country, email, attach CV)</i>	<b>TBA</b>	
Chief Observer <i>(name, country, email, attach CV)</i>	<b>N/A</b>	
Technical Support Officer <i>(name, country, email, attach CV)</i>	<b>TBA</b>	
Scoring Program <i>(name, developer, email, brief description, last FAI events using the program, link for downloading)</i>	Scoring Program to be used: <b>BScoring by Mathijs R. De Bruijn.</b>	
Special Arrangements and Assistance for Competitors	<b>TBA</b>	
Equipment Limitations	<b>Up to 3000 m<sup>3</sup></b>	
Special Safety Requirements	<b>No</b>	
Insurance Requirements for Competitors and Details	Third party: <b>1.500.000,00 SDR</b>	CSL:
	Passenger: <b>100.000,00 SDR</b>	Other:
Insurance Provided & Covered by Organisers	Third Party:	<b>No other than per degree by the authorities.</b>
	Air Display Public Liability:	<b>As per degree by the authorities.</b>
	Organisers & Officials On-ground Risks:	<b>No special arrangements are planned.</b>
	Observer On-board:	<b>N/A</b>
	Other:	
Travel & accommodation arrangements for officials	Travel Arrangements:	<b>yes</b>
	Travel Allowance <i>(amount and currency)</i> :	<b>200 Euro overseas and 100 Euro continental Europe officials</b>
	Vehicles Provided:	<b>Yes as necessary</b>
	Type of Accommodation:	<b>Termy Pałacowe Hotel - hotel 3 star (<a href="http://www.spanaleczow.pl">www.spanaleczow.pl</a>)</b>
	Meals Provided:	<b>yes</b>
	Other Information / Remarks:	

Travel & accommodation arrangements for observers	Travel Arrangements:	N/A
	Travel Allowance ( <i>amount and currency</i> ):	N/A
	Vehicles Provided:	N/A
	Type of Accommodation:	N/A
	Meals Provided:	N/A
	Other Information / Remarks:	N/A

<b>For EDS use only</b>			
<i>This section is for EDS use only and the Organizer will get an update <b>when changes are made</b>.</i>			
Document submitted to	Paolo Oggioni	Date	
Status / Report on new versions			
CIA Technical Delegate ( <i>name, email</i> )			
NAC Letter of Approval Status	Pending		
Organizer Agreement Status	Pending		
Event Logo Status			
Sanction Fee (CHF)		Performance Bond Fee (CHF)	
Sanction Fee Status	To be paid		
Performance Bond Status	To be paid		
Event Rules Status			
Jury approved by Plenary ( <i>names, emails</i> )	Jury President: Jury Member: Jury Member:		
CIA Sanction Status	Approved: Yes	No	Date:
FAI Sanction "Kit" Status	FAI & CIA Flags: Medals: Diplomas: Remarks:		
Opening and Closing Ceremonies Agenda Reviewed			