

## Section 1 - Main Information

All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.

Date of initial submission: 15/01/2015	Date of last modification: __/__/____	Date of final version: __/__/____
Event Title & Sub-Title	<b>4th FAI WOMEN'S EUROPEAN HOT AIR BALLOON CHAMPIONSHIP 2017</b>	
Event Location (country, region, city)	<b>Poland, Wielkopolskie Voivodeship, Leszno</b>	
Event Dates (dd.mm to dd.mm.yyyy)	03.09-09.09.2017	
FAI / CIA Sub-class	<input checked="" type="checkbox"/> AX – Hot Air Balloons <input type="checkbox"/> AA – Gas Balloons <input type="checkbox"/> BA – Gas Airships <input type="checkbox"/> BX – Hot Air Airship <input type="checkbox"/> AA – WLD - Gordon Bennett <input type="checkbox"/> AM – Rozier Balloons	
FAI Type of Event	<input type="checkbox"/> FAI World Championship <input type="checkbox"/> CIA Sporting Event <input checked="" type="checkbox"/> FAI Continental/Regional Championship <input type="checkbox"/> Other: <input type="checkbox"/> CIA Category One International Event	
FAI / CIA Category	<input type="checkbox"/> General <input checked="" type="checkbox"/> Women <input type="checkbox"/> Junior	
Registration Starts (date & time)	03.09.2017	General Briefing (date & time) 04.09.2017pm
1 <sup>st</sup> Competition Flight (date & time)	05.09.2017 am	Last Competition Flight (date & time) 09.09.2017 am
Extra Flight if needed (date & time)	Resting Period (if some, date & time)	
Opening Ceremony (date & time)	04.09.2017 pm	Closing Ceremony (date & time) 09.09.2017pm
Invitation Process Starts (date)	Entry Closing Date (1 <sup>st</sup> round) 15.03.2017	
Organising National Airsport Control – NAC	<b>Aero Club of Poland</b>	
Organising NAC's CIA Delegate (name, email, phone)	Name: <b>Jerzy Czerniawski</b> Email: jczerniawski@poczta.fm Phone: <b>+48 602 341397</b>	
Organising Body (Entity / Club / Company)	Leszno Balloon Club	
Main Contact / General Manager (name, email, phone)	Bogdan Prawicki - <a href="mailto:bogdanprawicki@wp.pl">bogdanprawicki@wp.pl</a> <b>+48605409546</b>	
Official Mailing Address (postal address, email, fax, phones)	Postal: <b>Bogdan Prawicki, 3 Asnyka Str. 64-100 LESZNO, POLAND</b> Phone: <b>+48 605 409546</b> Email: <b>bogdanprawicki@wp.pl</b>	
Organiser's previous event organisation experience (list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)	Main events: - 6 <sup>th</sup> Europe Balloon Championship, September 1988 - First World Women Championship, September 2014 - From 1992 to 2014 , 23 times AKWAWIT/LESZNO Balloon Cup-Polish Cup, Three FAI Event Akwawit Balloon Cup (1998-2000) and one Ladies World Cup (2000), Three National Champs. (2004, 2008, 2011)	
Event with Observers (The Organizer is invited to present two proposals for the Event to be held with or without Observers)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Up to the Plenary to decide	
GPS Loggers	Type of GPS Logger to be used: CIA loggers Details:	
Event Director (name, country, email, attach CV)	Name: <b>Mathijs de Bruijn</b> Country: <b>NED</b> <input type="checkbox"/> CV attached Email: <a href="mailto:mathijs@debruijn.de">mathijs@debruijn.de</a> Phone: <b>49 (0)6192 901273</b>	

Deputy Director <i>(name, country, email, attach CV)</i>	Robertas Komza      Country:LTU Email:robertas.komza@gmail.com
Safety Officer <i>(name, country, email, attach CV)</i>	Name : <b>Jerzy Czerniawski</b> Country: <input type="checkbox"/> CV attached Email: jczerniawski@poczta.fm Phone: <b>+48 602 341397</b> :
PR Officer / Media Officer <i>(name, email)</i>	Name: <b>Jarosław Adamek</b> Email: <b>j.adamek@elka.pl</b> Phone: <b>+48 601509755</b>
Main Common Launch Area <i>(CLP coordinates &amp; description)</i>	
Entry Fee for Competitors <i>(amount, currency and what is included)</i>	<b>OPTION 1<sup>st</sup>:</b> Amount: <b>200</b> Currency: euro  What is included: <b>propane for all competition flights,2 sets of competition map, morning coffee, 4 tickets for Opening Ceremony and Good Bay Party, pilots gift kit</b>  <b>OPTION 2<sup>nd</sup>: ONLY for 25 first registered teams</b> Amount: <b>200 + 420</b> Currency: euro  What is included: <b>OPTION 1 + accomodation for pilot+3 in AKWAWIT HOTEL (3 stars hotel) /Competition Center/ - 6 nights/only beds/</b>
Maximum number of entrants	50
Number of eligible NACs	<b>All meeting the requirements with the FAI</b> Equal number of competitors / NAC <b>2 per country</b>
Dates for Invitation process <i>(dd.mm.yyyy)</i>	Letter to NACs will be sent on      01.12.2016 Deadline for NACs to send nominations      31.12.2016 Individual Invitation to Competitors will be sent on      01.01.2017 1st round deadline for Competitors application and entry fee      15.03.2017 2nd round deadline for Competitors application and entry fee      30.04.2017 Reserve List and/or Standby List will be used? Remarks:
Additional Invitations Procedure	<b>if less than 50 participants in total, then extra invitations will be send to countries which delegated more than 2 pilots</b>
Eligibility Conditions	<b>Sporting Code, Section 1, § 5.6.4 min. 50 hours PIC and licence PIC one year old, FAI Sporting licence</b>
Registration Method and Details <i>(mail, fax, email, online)</i>	<b>Email, post</b>
Official Language	English      Protest Fee <i>(amount, currency)</i> 100 euro
Proposed Jury members <i>(at least 6 names for the Plenary at the year of the event)</i>	1. Sandor Hidas HUN      3.Vladimir Karnaukhov UA      5. Eugenius Komaz LTU 2. Tomasz Kuchciński PL      4. Jakob Burkard SUI      6. Moniek Vande Velde BEL

## Section 2 - Additional Information

The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.

Changes are allowed after the Sanction is granted only in order to improve the event.

Official Event Website	TBA		
Event President <i>(name, email)</i>	Łukasz BOROWIAK – the Major of Leszno		
FAI Authority shown on	<input type="checkbox"/> Rules <input type="checkbox"/> Logo <input type="checkbox"/> Program <input type="checkbox"/> Official documents <input type="checkbox"/> Other:		
Courtesy Invitations sent	FAI President:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date:
	CIA President:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date:
	Remarks:		
Event Prizes Offered and Details	Trophies, medals		
Opening Ceremony <i>(Location &amp; Coordinates)</i>	Leszno, Poland		
Closing Ceremony / Prize-giving <i>(Location &amp; Coordinates)</i>	Leszno, Poland		
CIA and FAI Protocol will be followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Remarks:	The organisers will respect the FAI Environmental Code of Ethics? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Remarks:
Entry Fee Method of Payment and Details	<input type="checkbox"/> Money order <input type="checkbox"/> Cheque <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Credit card <input checked="" type="checkbox"/> Other: Details: <a href="#">Bank Transfer</a>		
Country Admission Conditions <i>(Visa's required, etc.)</i>	visas for some countries		
Preferred Place of Entry & Closest Major Cities <i>(Special custom clearance &amp; directions and distances to main cities)</i>	- <b>Warsaw 360 km, Poznań 80 km, Wrocław 100 km</b>		
Local language	Polish		
Location Description & Characteristics	General Description	situated west of Poland	
	Geographic Position <i>(coordinates of competition map center)</i>	<b>Akwawit Hotel</b> <b>UTM/UPS: 33U 607377/5744530</b>	
	Topography <i>(mountains, sea, lakes, rivers)</i>	no	
	Landing Areas <i>(open fields, wooded area, farming, crops, cattle)</i>	OPEN FIELDS	
	Main villages around the flying area		
Other Description	<b>One flight will be made from alternative launch site 'Dolsk', on the premises of the main sponsor 'MROZ'. A separate competition map will be provided. Max Altitude is 3500ft here due to vicinity of Poznan airport.</b>		
Additional Common Launch Areas <i>(coordinates &amp; description)</i>	TBA		
Landowner Restrictions	no		
Meteorological characteristics <i>(as expected for the period of the event)</i>	Weather conditions: good Prevailing winds (speed / directions): smooth west Temperatures: 15-20 C Sunrise & Sunset time for the first competition day: 04.00-17.00 UTC		
Airspace Structure & Limitations	NOTAM Description		
	Flight Limitations	TBA	
	Number of PZs expected & Descriptions	TBA	
	Competition Area Altitude Limitations	5 000 ft/for some flights up to 9 000 ft/	
Competition Area Dimensions <i>(based on CLP, in km – north/south &amp; east/west)</i>	north/south:	20 / 20	

east/west: <b>25 / 25</b>		
Competition Map Details	DATUM TBA	
	Scale 1/50.000	
	Grid lines TBA	
	Paper Size TBA	
	Electronic Version Available <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – expected on date: <b>01.01.2017</b>	
	Electronic Version File Format <input checked="" type="checkbox"/> JPEG <input type="checkbox"/> PNG <input checked="" type="checkbox"/> Other: <b>ozf4</b>	
Remarks		
Driving Particularities <i>(Right hand, left hand, speed limitations, International Driver's License required, etc.)</i>	90 Km/h and 50/60 Km/h in village	
Road Network and Infrastructure	good	
Venue Description, Coordinates & Characteristics	Competition Center <i>(coordinates &amp; description)</i>	Akwawit Hotel
	Briefing Facilities <i>(coordinates &amp; description – tent, hall, etc.)</i>	Akwawit Hotel
	Media centre <i>(description)</i>	Akwawit Hotel
	Internet connection	YES
	Social activities	Akwawit Hotel
	Other information	
Stewards <i>(name, country, email, attach CV)</i>	N/A	
Chief Scorer <i>(name, country, email, attach CV)</i>	TBA	
Chief Debriefeer <i>(name, country, email, attach CV)</i>	TBA Target Team Manager	
Chief Observer <i>(name, country, email, attach CV)</i>	N/A	
Technical Support Officer <i>(name, country, email, attach CV)</i>	N/A	
Scoring Program <i>(name, developer, email, brief description, last FAI events using the program, link for downloading)</i>	Scoring Program to be used: <b>BScoring by MdB</b>	
Special Arrangements and Assistance for Competitors <i>(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)</i>		
Equipment Limitations		
Special Safety Requirements		
Insurance Requirements for Competitors and Details	<input checked="" type="checkbox"/> Third party: 1.500.000,00 SDR <input type="checkbox"/> CSL:	
	<input checked="" type="checkbox"/> Passenger: 250.000,00 SDR <input type="checkbox"/> Other:	
Insurance Provided & Covered by Organisers	Third Party:	
	Air Display Public Liability:	
	Organisers & Officials On-ground Risks:	
	Observer On-board:	
Other:		

Travel & accommodation arrangements for officials	Travel Arrangements:	yes
	Travel Allowance ( <i>amount and currency</i> ):	200 Euro overseas officials and 100 Euro continental Europe officials
	Vehicles Provided:	yes
	Type of Accommodation:	<b>Akwawit Hotel - hotel 3 star (<a href="http://www.akwawit.pl">www.akwawit.pl</a>)</b>
	Meals Provided:	yes
	Other Information / Remarks:	
Travel & accommodation arrangements for observers	Travel Arrangements:	N/A
	Travel Allowance ( <i>amount and currency</i> ):	N/A
	Vehicles Provided:	N/A
	Type of Accommodation:	N/A
	Meals Provided:	N/A
	Other Information / Remarks:	N/A

<b>For EDS use only</b>			
<i>This section is for EDS use only and the Organizer will get an update <b>when changes are made.</b></i>			
Document submitted to	Paolo Oggioni	Date	16-01-2015
Status / Report on new versions			
CIA Technical Delegate ( <i>name, email</i> )	Lindsay Muir		
NAC Letter of Approval Status	Pending		
Organizer Agreement Status	Received 18/03/2015 (to be signed by CIA /FAI)		
Event Logo Status			
Sanction Fee (CHF)	2.500	Performance Bond Fee (CHF)	8.000
Sanction Fee Status	To be paid		
Performance Bond Status	To be paid		
Event Rules Status			
Jury approved by Plenary ( <i>names, emails</i> )	Jury President: Jury Member: Jury Member:		
CIA Sanction Status	Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No Date:		
FAI Sanction "Kit" Status	FAI & CIA Flags: Medals: Diplomas: Remarks:		
Opening and Closing Ceremonies Agenda Reviewed			